

CARNARVON CHRISTIAN SCHOOL

EPHESIANS 5:8B 'WALK AS CHILDREN OF LIGHT'

School Fees Schedule 2020 Payment Option Form

Our school fees are set by the School Board on an annual basis. Careful consideration is taken in regards to fee increases, with the aim at keeping fees as reasonable as possible.

Parent Obligations

Parents are obliged as a condition of their child's enrolment at Carnarvon Christian School to pay all fees and charges. If a family's financial circumstances change, it is their responsibility to arrange a meeting with the Bursar and Principal to discuss their situation.

Frequency of Billing

Annual School Fees will be invoiced once only. Statements will be sent **monthly**. Payments of the Annual School Fees are expected to be paid at the frequency selected in the School Fees Payment Schedule Option form

Payment of Fees

Carnarvon Christian School has four (4) payment options to ensure families are able to meet their enrolment agreement each year. Families must indicate their payment choice by completing the School Fees Payment Schedule option form.

Payment Option 1: Pay full amount, less a 2.5% discount – due 1st March

Payment Option 2: 3 instalments due 20th April, 20th July and 20th September

Payment Option 3: 8 monthly instalments - due February – September – due 20th each month

Payment Option 4: 19 fortnightly instalments - due Feb – October

Direct payments can be made to Carnarvon Christian School – BSB 016 610 ACCT 499414033 (please indicate invoice number or family name) or in person at the schools office (please note we do not have eftpos facilities)

All unpaid fees will be sent to our Debt collectors for collection.

Description of Fees and Charges

Building Levy: This is a fee charged per family to contribute to the debt servicing of the schools existing capital building loans and future capital requirements.

Cleaning Levy: A fee charged per family to contribute to the cleaning costs of the school to ensure our children learn in a safe and clean environment.

Associate Membership: Per non-Christian family, school association membership, with no voting rights at the Annual General Meeting

Full Membership: Per Christian family, school association membership with voting rights at the Annual General Meeting

Text Hire: Per child, this fee is to cover the costs of books used in classrooms and the library, including readers.

Excursion/Incursion fee: Per child, the fee covers excursions and incursion costs within our community, except for swimming lessons. This is calculated at one excursion/incursion per term per child and there may be additional charges which will be collected prior to the event if the cost exceeds the fees charged.

Volunteer Levy: This fee is charged per family based on the time you volunteer. To avoid paying this fee we ask you to volunteer at least once per term, with tasks including in-class reading, busy bees or other odd jobs. This levy helps the school move ahead with projects and also encourages and supports our children's education. We understand families have their outside commitments.

Acceptance of enrolment FEE: \$50.00, this is a one off fee to contribute to administration costs of the enrolment and is charged on the acceptance of enrolment.

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Tuition Fees

3 Year Old Kindy	\$30 per day
Kindergarten	\$1092 per year
1 Child Pre-Primary-Yr6	\$1204 per year
2 Children Pre-Primary-Yr6	\$2222 per year
3+ Children Pre-Primary-Yr6	\$2644 per year

Other Compulsory Charges

Family Levies

Building Levy: \$172 p/a

Cleaning Levy: \$349 p/a

Full Membership: \$29 p/a

Associate Membership: \$41 p/a

Text Hire:

Kindy: \$27 per Student

PP-Yr6: \$50 per Student

Excursion/Incursion:

Kindy: \$28 per Student

PP-Yr6: \$29 per Student

Volunteer Levy: \$318 p/a (please see description on first page)

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Details of person/s responsible for payment of School FEES		
Full Name/s:		
Address:		
Email		
Phone: (H)	(W)	(M)
Student/s enrolled at Carnarvon Christian School		
Full Name:	Year:	
Full Name:	Year:	
Full Name:	Year:	
Full Name:	Year:	

Please make your selection from the payment options below

Payment Options	Option 1	Option 2	Option 3	Option 4
Instalments	1	3	8	19
Due date	Paid in Full – due by 1 st March	20 th April 20 th July 20 th September	20 th Every month February to September	Fortnightly commencing February to October
Form of payment	Cash/Cheque Direct Debit	Cash/Cheque Direct Debit	Cash/Cheque Direct Debit	Cash/Cheque Direct Debit
Your Selection (Please tick)				
I/We are willing and able to volunteer our time with the following tasks: (please tick)				
Reading		Sports Events		
Book Covering		Canteen		
Building/Maintenance		Excursion Supervision		
IN Class Support		OTHER:		

Enrolment and Fee Agreement:

As a parent/carer of a child who is enrolled at Carnarvon Christian School, I agree to the enrolment conditions set out in my child's enrolment package. I have selected a payment option that I am able to meet and agree to commit to the payment of the school fees. I understand failure to make payment of my child's school fees will result in the use of a debt collection service, I will incur the cost of the service and my child's enrolment will be cancelled.

I also understand that if I am removing my child from Carnarvon Christian School I must provide at least a term's written notice (10 weeks). If I fail to do this I accept I will be invoiced for a term's fees.

Parents/Caregiver Signature	Parents/Caregiver Signature	Date

Office Use Only	Received by:	Signature:
Payment Option		Processed: Yes / No